

**CLARKSBURG WATER BOARD  
REGULAR BOARD MEETING**

**\*\* AGENDA \*\***

**WEDNESDAY, NOVEMBER 13, 2024 – 3:00 P.M. (EDT)**

**CLARKSBURG WATER BOARD TREATMENT PLANT BUILDING  
1001 SOUTH CHESTNUT STREET, CLARKSBURG, WV 26301**

**I. WELCOME**

**II. PLEDGE OF ALLEGIANCE**

**III. CALL TO ORDER**

**IV. CALL OF ROLL**

**V. COMMUNICATIONS AND PUBLIC COMMENTS** – *Persons speaking during Public Comments may address the Clarksburg Water Board (CWB) on any matter within the CWB’s jurisdiction. Comments are limited to five (5) minutes. If individuals wish to speak, please fill out a "Speaker's Slip" and submit it to the General Manager before the meeting. State law generally prohibits the CWB from taking action on any issue not included on the agenda. Concerns presented may be added to the next agenda or referred to staff.*

**VI. READING AND APPROVAL OF MINUTES**

- Consider the minutes of the Rescheduled Board Meeting on Tuesday, October 22, 2024.
- Consider the minutes of the Special Board Meeting on Wednesday, November 6, 2024.

**VII. FINANCIAL ITEMS**

- Consider the Monthly Chemical Cost Report for the month ending October 31, 2024. – Water Treatment Plant Superintendent Robert “Bob” Davis
- Consider the Vendor History Reports for the month and year-to-date ending October 31, 2024. – Director of Finance Jason Ferrell
- Consider the financial statements for the month ending October 31, 2024. – Director of Finance Jason Ferrell

- Consider the Unaccounted-For-Water Loss Report for the month ending September 30, 2024. – Director of Finance Jason Ferrell
- Consider invoices and quotes. – General Manager Jason Myers

### **VIII. GENERAL MANAGER'S REPORT AND BUSINESS MATTERS**

- Chestnut Street Water Line Replacement Project
  - Project Update
  - Consider all actionable items including but not limited to cost estimates, contracts, quotes, invoices, pay requisitions, and change orders.
- Water System Improvements Project - Phase 3A
  - Project Update
  - Consider all actionable items including but not limited to cost estimates, contracts, quotes, invoices, pay requisitions, and change orders.
- Snake Hollow Road Water Line Extension Project
  - Project Update
  - Consider all actionable items including but not limited to cost estimates, contracts, quotes, invoices, pay requisitions, and change orders.
- Second Street Pump Station Project
  - Project Update
  - Consider all actionable items including but not limited to cost estimates, contracts, quotes, invoices, pay requisitions, and change orders.
- TTHM Removal Project
  - Project Update

- Consider all actionable items including but not limited to cost estimates, contracts, quotes, invoices, pay requisitions, and change orders.
- Annual Christmas Stipend
  - Consider an annual Christmas stipend for all employees.
- Meeting Schedule for November 2024 and December 2024
  - Consider setting a meeting schedule for the remainder of November 2024 and December 2024.

**IX. BOARD MEMBER AND EMPLOYEE REPORTS**

- Board Member Reports and Comments
- Employee Reports and Comments

**X. EXECUTIVE SESSION**

- Pending Litigations, Laboratory Certification, Union Negotiations, and Employee Matters – *These agenda items may be discussed in Executive Session, under West Virginia Code 6-9A-4 (12) – Attorney/Client Privilege.*
  - Discussion of pending litigations, laboratory certification, union negotiations, and employee matters.
  - Consider matters resulting from the Executive Session in regards to pending litigations, laboratory certification, union negotiations, and employee matters.

**XI. ADJOURNMENT**

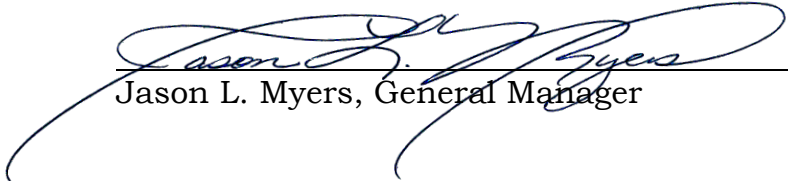
**NOTICE OF NEXT MEETING**

The next scheduled Board Meeting is set for 3:00 P.M. (EDT) on Tuesday, November 26, 2024, in the Board Room, located on the first floor of the Clarksburg Water Board Treatment Plant Building, 1001 South Chestnut Street, Clarksburg, West Virginia.

**CERTIFICATE**

I, the undersigned authority, do hereby certify that this agenda was posted on the front door of the Clarksburg Water Treatment Plant Building, 1001 South Chestnut Street, Clarksburg, West Virginia at 11:45 A.M. (EDT) on Thursday, November 7, 2024.

Copies of this agenda have been provided to those members of the media requesting such information.



Jason L. Myers, General Manager

**NOTICE OF ASSISTANCE AT PUBLIC MEETINGS**

The Clarksburg Water Board is committed to complying with the Americans with Disabilities Act. The Clarksburg Water Board Treatment Plant Building is wheelchair accessible with specially marked parking available. Persons with disabilities who plan to attend this meeting or may need assistance are requested to contact the Clarksburg Water Board at (304) 623-3711.